



## Department of Molecular Biosciences, The Wenner-Gren Institute

**Protocol for PhD Board meeting – scheduled 2021-11-08, 18:00-19:00,**

**Location: University of Stockholm, MBW;** participants: Kanwal Tariq, Franziska Hildebrandt, Simon Prokisch, Tanvi Somiah, Laveena Kansara and Thomas Grochalski

### **1. Revision of documents**

- > PhD guide was changed by Thomas Grochalski, Jessika Lind and Neus Visa, especially in 9. Teaching
- > The changes were shown by Thomas and then discussed
- > The certificate of teaching should also be mentioned in the PhD guide: is it given automatically or is one supposed to ask for it
- > Concerning the days of preparation that are listed in the PhD guide and that might not reflect the reality for some courses, this information should also be given in the schedule of each course separately
- > Thomas will keep discussing with Neus and Jessika in a following meeting

### **2. Council elections:**

- > Reduction of possible positions in boards and for student representatives
- > New election will be held on November 29, 2021, therefore a Council Meeting is planned for November 24, 2021

### **3. SUS registration:**

- > People of MBW board need to be registered there, Kanwal registered them there
- > Normally, it should be done in the beginning of the year

### **4. Nobel invitations:**

- > Communication with Nelson, Kanwal agreed to write invitations
- > Cooperation with the board of DBB and discussion with Neus

### **5. MBW Day:**

- > Franziska Hildebrandt gave a short summary about the MBW Day
- > There will be a poster session
- > Social games will be played, e.g.; Bingo
- > People will be randomly assigned to a table to socialize with new people of the Department

### **6. Other things:**

- > Decision was taken to make a poster (Laveena Kansara and Simon Prokisch) and get food (Franziska Hildebrandt and Tanvi Somiah) for the Council Meeting on November 24, 2021
- > Decision was taken to attract more PhD students for the different boards and student representatives
- > Teaching certificate needs to be discussed further