

Protocol Work Environment and Environmental Group

Date: Monday 29th of August 2022

Place: Runnströmsrummet

Present: Erika Dahlberg (temporary chair), Neus Visa, Van Le Sabrie, Victor Karlström, Lisa Oellig, Jessika Lind (secretary), Roger Johansson, Monika Björk, Anaswara Sugathan

Not present: Kicki Ryman, Munira Akhter

Agenda

Erika Dahlberg welcomed Van Le Sabrie to the Work Environment and Environmental group and informed that Van will be taking over as chair from the next meeting.

1. Selection of adjuster

Monika Björk was chosen to adjust the minutes.

2. Approval of the agenda

The agenda was approved.

3. Previous minutes

Erika Dahlberg went through the previous minutes. The following items were commented on:

Previous minutes

- *Annual plan for work environment*

It has previously been decided that Munira Akhter will be in charge of planning the cleaning day. Neus Visa informed that Munira is aware of this task, and that the planning will continue in the technical group.

- *Environment*

It has previously been concluded that *Ledningens genomgång miljö* should be a priority. It was now decided that Neus Visa will send a meeting invite to Monika Björk to look it over.

With regards to the question first brought up on 2022-05-30 (on who to contact if one has issues with the supervisor in the lab), Anaswara Sugathan informed that a meeting has been planned for the 22nd of September to discuss the issue.

- *Fire safety*

Roger Johansson informed that he is still to check whether the guards made a report about Akademiska hus' car which was parked in a bad way during the fire alarm on the 30th of May.

- *Gender equality*

Anaswara informed that the PhD board currently doesn't have any documents in



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need of translating.

SAMIR reports

It was concluded that the incident involving the plumber and the live wires has not yet been reported to SAMIR. It was decided that it should be reported to SAMIR.

Roger Johansson informed that the cables that caused the accident have been removed.

Information from the lab safety network at SU

Erika Dahlberg informed that Kicki Ryman since the last meeting has been invited to (and accepted the invitation) to the Work Environment and Environmental group.

4. Annual plan for work environment

- *Action plan for work environment:* It was decided that Neus Visa, Monika Björk, Lisa Oellig and Van Le Sabrie will draw up a suggestion for the 2023 Action plan.
- *Update list of close relatives:* It was decided that Neus Visa will talk to Camilla Eldeby who will distribute the task within the administration.
- *Cleaning day, follow-up:* It was concluded that it would be beneficial to have the cleaning day soon, and that we should plan for a fika in connection to it. Since Munira Akhter could not join the meeting, it was decided that we will pick a date for the cleaning day at the next meeting.

5. Environment

Nothing to discuss.

6. Work environment

Roger Johansson informed that the trouble with the freezer on F425 has been resolved. It has been suggested that the problem is that the sensor is too close to the door, and that the alarm therefore goes off too quickly since it senses that the temperature has risen in the room every time the door opens. If the problems should continue, the sensor can be changed to -16.

Erika Dahlberg informed that she and Van Le Sabrie recently attended a network meeting with representatives from local groups.

Neus Visa informed that the university will send out a *Medarbetarundersökning* to all employees during the autumn. The survey will focus on work environment.

7. Fire safety

Nothing to discuss.

8. Gender equality and equality

Nothing to discuss.



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9. SAMIR Reports

In Munira Akhter's absence, Neus Visa informed about a SAMIR report from the beginning of August. The incident took place at SciLifeLab, and involved a person getting slightly burned on a burner. It has been concluded that no actions need to be taken.

Neus Visa also stressed the fact that a SAMIR report should be made for the incident concerning the plumber and the live cables (that was mentioned in point 3 in this protocol).

10. Information from the lab safety network at SU

Kicki Ryman has communicated via email that the notes from the most recent LSN meeting will be sent out as soon as they have been made available to her.

A question about whether Ecoline is the same as KLARA, was brought up. It was concluded that it probably is the same.

11. Safety representative reports

Neus Visa informed that Ingela Ekstrand is preparing a draft for risk assessments for the use of autoclaves. It was decided that the safety representatives will join Ingela and Neus for a meeting to look over the draft. Neus will contact the safety representatives when the draft is finalized.

12. Other

Nothing to discuss.

13. The meeting was closed.

Written by

Jessika Lind

Approved by

Monika Björk