

Time September 19 2017, 09:00–12:00
Place Tarfala room T433, Geoscience building, Stockholm University

Attending board members *Cynthia de Wit, Chair*
Erik Kjellström, Rossby Centre, Swedish Meteorological and Hydrological Inst
Gia Destouni, Dep. of Physical Geography, Stockholm University
Jonas Nycander, Dep. of Meteorology, Stockholm University
*Magnus Breitholtz, Dep. of Environmental Science and Analytical Chemistry;
Stockholm University*
Birgitta Tullberg, Dep. of Zoology, Stockholm University
*Ove Eriksson, Head, Dep. of Ecology, Environment and Plant Sciences, Stockholm
University*
Magnus Mörth, Dep. of Geological Sciences, Stockholm University

Other participants *Alasdair Skelton, Co-Director of the Bolin Centre
Centre*
Annika Burström, Coordinator & Communicator of the Bolin Centre
Viktoria Arwinge, Dep. of Geological Sciences, Stockholm University (Item1-10)

Absent *Caroline Greiser, Student representative, Stockholm University*
Dan Henningson, KTH Royal Institute of Technology
Karin Jonsell, Bolin Centre Coordinator & Communicator
Nina Kirchner, Co-Director of the Bolin Centre

Secretary *Annika Burström*

§ 1	Meeting opens The chair welcomed everyone.
§ 2	Appointment of protocol writer Annika Burström was appointed as protocol writer.
§ 3	Appointment of protocol checker Magnus Breitholtz was appointed as attester.
§ 4	Approval of the agenda The agenda for this meeting was approved.
§ 5	Protocol from the previous meeting The protocol from the previous meeting was approved.
§ 6	Introduction of new Board member Magnus Breitholtz, Head of Department at ACES Magnus Breitholtz introduced himself and was welcomed to the board.

§ 7	<p>Decision on overhead on salaries paid using Research Area funds (Att 2)</p> <p>The Board has previously agreed that OH on salaries funded using central funds from the Bolin Centre is 23%. However, the Faculty has decided that OH should be 20 %, see att 2.</p> <p>Decision: The Board decided that OH on salaries funded using central funds from the Bolin Centre shall be 20 % from 2018-01-01.</p>
§ 8	<p>External Board members</p> <p>The board has a vacant seat for an external board member and an alternate. Cynthia de Wit has contacted the Swedish EPA for suggestions. They have suggested two co-workers who will send their CVs. The Board tabled this item until its next meeting.</p>
§ 9	<p>Communication Strategy and Communication Plan</p> <p>Annika Burström and Viktoria Arwinge have been tasked with developing a Communication Strategy which reflects the communication needs of the Bolin Centre and its members. The aim is to create an open and inclusive process and all input that AB and VA have received is given equal attention. So far, AB and VA have talked to the reference group from the SAG and the Directors, and thank them for open and constructive feedback. More interviews (e.g. with PhD students) are planned.</p> <p>The Directorate suggests that this work be prepared into a Communication Strategy document (operating on a time horizon of three years), and a more detailed Communication Plan (operating on a one-year time horizon). It is suggested to call these documents “Communication Strategy/Plan” only, instead of “Coordination and Communication Strategy/Plan”. The Board is asked to provide advice on what is missing and to later approve the communication strategy.</p> <p>The directors also suggest that the overall Bolin Strategy is updated in parallel with this work so that the overall strategy and the communication strategy are synchronized.</p> <p>Proposed timeline: Week 36-39: Meet with reference group and others to gather input. Week 40: First draft of communication strategy ready Week 41: The communication strategy is sent to the reference group on referral Week 42: Revise the communication strategy according to the comments received from the reference group and send out a new draft Week 43-47: Work with the communication plan Week 47: Meet with the reference group to discuss the communication plan. The Board is informed of the process at Board meeting 24/11 Week 48: Revision of communication plan Week 49: Presentation of draft to SAG meeting 11/12 and to Board meeting 18/12 Beginning of 2018: Board decision</p> <p>Decision: The board supported the suggestions of producing a Communication Strategy and Communication Plan. The board also delegated to the Directors to update the Bolin Centre Strategy document in parallel. Drafts are to be presented at the board meeting at December 18.</p>
§ 10	<p>Short and long-term staffing for communication and coordination at the Bolin Centre</p> <p>The Director explained that because Karin Jonsell has been on sick leave, the Directorate has employed Annika Burström full time until the end of 2017. The Directorate has also employed Viktoria Arwinge at 20% for the same period to support preparation of the Bolin Centre’s communication strategy and plan. The Director requested to employ Annika Burström full time</p>

	<p>permanently to maintain stable staffing for the Bolin Centre's communication and coordination activities.</p> <p>The Board approved the permanent fulltime employment of Annika Burström. The Board also required that the Directorate ensures that any additional costs incurred are covered within the existing budget for central Bolin Centre costs.</p>
§ 11	<p>Proposalal for temporary commission (arvode) to Nina Kirchner while she is Director at the Bolin Centre</p> <p>On behalf of the Dean, the Director and Chair requested that Bolin Centre pay Nina Kirchner a temporary commission (arvode) for her commitment as Director at the Bolin Centre. Nina Kirchner is presently employed as a University Lecturer, but her position as Research Director is deemed to be at the professor level. Decision: The board decided to offer NK a temporary commission (arvode). The commission was set to 6000 SEK, calculated as 50% of the difference between NK's salary and an average professor salary at the Faculty of Science. The commission will be paid as long as NK is Research Director or Director of the Bolin Centre and until she is promoted to professor.</p>
§ 12	<p>Bolin Days, November 22-23/11, 2017 (Att 4)</p> <p>The Directorate proposed that each RA hosts a 1-hour session and that we also have two special sessions: one where the new ESAG presents itself, and one where colleagues from the Human Science Academic Area, SU present themselves and collaborative research with the Bolin Centre. Representatives from the Bolin Center Database would also like to give a short presentation about the database.</p> <p>Decision: The Board accepted the program draft for the Bolin Days and appointed the Directorate to update and finalize the program and to include a presentation of the database.</p>
§ 13	<p>Financing of Abisko-Stordalen research station (Att 5)</p> <p>The Bolin Centre has been asked by the Pro-Rector to consider helping to fund staffing of the Abisko-Stordalen research station. The SAG discussed this at their recent meeting and concluded that there is a need for someone with solid knowledge of flux measurements to conduct this kind of work. There is however a rather limited prospect of other Bolin Centre scientists working with this after the retirement of a presently employed senior scientist (Patrick Crill). Although of very high quality and of general interest, few of the Bolin Centre scientist are involved in flux data research at the station. Therefore the SAG advised the Board not to commit Bolin Centre funding towards this position.</p> <p>Decision: The board decided to follow the SAG advice and not fund this position. The Board further noted that the Bolin Centre is not able to fund infrastructure beyond its own central needs.</p>
§ 14	<p>Information/ Discussion</p> <p>a) <i>Change in RA4 leadership</i> Gustaf Hugelius has been appointed additional co-leader for RA4 to the end of 2018.</p> <p>b) <i>Status MSc program Climate Science</i> HC Hansson, Chair of the CRS Board, has approached the Education Board with a proposal for a MSc. program in Climate Science. This proposal of a joint program between IGV, NG, ACES, SRC and MISU was discussed by the Education Board at its August meeting and a decision might be made at its October meeting.</p> <p>c) <i>Internremiss Klimatfärdplan för Stockholmsregionen 2050, och Landbyggs- och skärgårdsstrategi för Stockholmsregionen</i> The Bolin Centre did not give any input to this particular request but the SAG has</p>

	<p>discussed this and agreed on a modus operandi for handling requests of this kind in the future.</p> <p>d) <i>1-day workshop on collaboration between the Bolin Centre and the Human Science Academic Area on February 7, 2018</i> The Directorate has met with Karin Helander, vice rektor for the Human Science Academic Area, and started to discuss a joint workshop for February 7.</p> <p>e) <i>Newsletter</i> The newsletter is published here: http://bolin.su.se/images/17_newsletter/BolinCentre_Newsletter2017-4.pdf</p>
§ 15	<p>Any other business</p> <p>No other business.</p>
§ 16	<p>Next meetings</p> <p>Next Board meeting will be 9-12 on Oct 26, 2017 in the Tarfala room, (T433 in Geoscience building).</p> <p>Coming meetings: Nov 24 (13-16) and Dec 18 (13-16).</p>

Annika Burström,
Secretary

Magnus Breitholtz,
Attester

Cynthia de Wit,
Chair of the Board