



Stockholms
universitet

Institutionen för molekylär biovetenskap,
Wenner-Grens institut

Minutes Work Environment and Environmental Group Meeting

Date: Monday the 26th September 2022

Time: Kl. 13.00– 14.30

Place: MBW Runnströmsrummet

Present: Neus Visa, Kicki Ryman, Monika Björk, Victor Karlström, Lisa Oellig, Munira Akhter, Roger Johansson, Anaswara Sugathan, Van Le Sabrie (chairman), Erika Dahlberg (secretary)

Not present: Monika Björk

Van opens the meeting. A round of presentations is made.

Agenda:

1. Selection of adjuster

Victor Karlström was chosen to adjust the minutes.

2. Approval of the agenda

The agenda was approved.

3. Previous minutes

Van Le Sabrie went through the previous minutes. The following items were commented on:

Action plan for work environment: Neus Visa, Monika Björk, Lisa Oellig and Van Le Sabrie will book a time for a meeting.

Risk assessment reports have been completed and will be sent.

Work environment local group network meeting: Van goes through the plan for work environment. There is a suggestion of a new form, however there is a discussion whether we should use the now form or the old one. It was suggested that we only use one form, and not two forms that are similar to each other. Neus describes the routines of the department.

4. Annual plan for work environment

- Action plan meeting with Lisa, Monika, Van and Neus will be held at 11.00 on October 6th. Van Le Sabrie will book a room. A proposal will be made, which will be brought up to discussion in the following work environment and environmental meeting.

5. Environment

“Ledningens genomgång” follow up: the document is ready and will be brought up in the next meeting.

The question of an old, out of order autoclave was brought up. It has been decided that it will be repaired and used as back-up. It can also as an option to use it if you only have little to autoclave since it doesn't consume as much energy.



6. Work environment

Work environment survey: there was an initiative to bring up three department specific questions. They were added to the survey. Question whether the categories (researchers, t/a, PhD-students, etc.) will be analyzed separately. Van will check this. It was pointed out that earlier surveys have offered separate analyzes of categories.

Meeting with PhD-board: A meeting to talk about conflicts and how to deal with them. Identifications of points and how to work with them.

7. Fire safety

The assembly point has been moved back to the old place (only 20 meters away). It's closer and more obvious to find.

8. Gender equality and equality

In the meeting with PhD-board it was asked that all documents about sexual harassments should be translated to English.

9. SAMIR Reports

When Monika is back from her vacation the report concerning the incident with the plumber and the live cables will be made.

10. Information from the lab safety network at SU

The start of the acceptance test of new Klara is on its way.

They remind us to use electronical lab books. There are over 300 licenses and only 60 are used. However, there can be a problem with the format since the chemical department might be the ones responsible for the choices of lab books. There might also be a problem with the storage, since they take up a lot of data. It is suggested that we look at the solutions for long-time storage.

Course about allergenic chemicals: In order to be allowed working with chemicals that can cause allergic reactions a course has to be taken. A course will be made and we are hoping that we will be able to take part in it.

It is suggested that someone from ECF is made responsible for handling and storing flammables inside ECF.

A reminder to order pick up of chemical waste, so that there will be no dangerous mixes of chemicals in the recycle bins.

11. Safety representative reports

Nothing to report.

12. Other

Toilet matters: It was brought up that the toilets of the department are old, not fresh and smelly. Some are even broken and have not been cleaned properly. There was a discussion on the matter and it was concluded that we should not use the toilets in the F3 corridor, since they are not ours. However, there might be another while until we have our toilets renovated due to the internal renovation-queue of Akademiska hus.

Power failure Saturday the 24th of September: Apparently the power cut was planned, but the deliverer had failed to inform the university. It lasted for almost two hours. It is suggested that the power cuts should be planned to 8.00 morning on regular work days so that researchers can be in the lab to switch it off themselves. Now there were some incidents with broken electronical equipment in our department, since it is very sensitive. Neus did not receive a phone call regarding the freezers, even though she is the contact person for some of them. Some people are supposed to get text-messages; however, they did not get them. A request has been made that the list of phone numbers should be updated.

Cleaning day: cleaning day is usually held two or three weeks before the safety inspection. Safety inspection is suggested to be held in December, week 48. Kicki will contact Michael Correll to book a safety inspection. Cleaning day will be held on the 10th of November between 14.00-17.00, with fika at 15.00. Munira will organize whom is cleaning where.

13. Meeting closing

Written by

Approved by

Erika Dahlberg

Victor Karlström