

## **Protocol MBW PhD Council Board meeting 16-02-2022, 18-19, Zoom**

**Attendees:** Kanwal Tariq, Irene Guerra, Simon Prokisch, Thomas Grochalski, Tanvi Somiah

### **1. Update on teaching certificate**

Final version - Did anybody talk with Neus?

No reply sent to Neus on the updated form. We will ask Franzi and discuss in the next council meeting too. No further discussions were held. The latest version looks good.

### **2. Teaching updates - No updates**

### **3. Financing from SUS**

Franzi, last autumn – We will check if we got it for last autumn

Simon this spring – Kanwal will send meeting minutes to Irene and Simon so he can proceed

### **4. PhD event**

- Do we need to confirm with Neus or not?
- Bring up in the next council meeting that it is being postponed – ask about what events will be of interest and if anyone would like to participate in event planning
- A few ideas were discussed – prefer not to have scientific talks. Possibly find alumni that are now in non-traditional roles. Or current people in the department.
- Some useful sessions, for e.g., on how to present efficiently as a scientist. Also, can include some team-building exercises.
- Dinner followed by a pub will also be ideal towards the end of the event.

### **5. PhD guide and new students**

Kanwal will talk to Jessica about getting notified when new students arrive – remind her to send an email address too

- Welcome email from the PhD board to be sent to new PhD students
- Is the PhD guide up to date? Thomas will have a meeting

Representation issues

- On the look-out for an Equality rep. Announce at council meeting. Discuss what can be done for the Swedish requirement. Will writing a letter help? Irene will talk to Neus and inform about our intention of discussing in the next council meeting. Irene will also talk to Laveena to approach this matter in the next NFR meeting.
- Laveena said this was discussed in the last NFR meeting and that she can update us in the council meeting
- Lokallgruppen, more reps? Announce at Council meeting.

### **6. Date of the next Council meeting**

- How can we increase participation?  
Some ideas were shared like adding a doodle with multiple options, and holding the meeting right before a pub. Simon and Tanvi will ask Neus (through Jordi) if it's okay to hold a pub on 25<sup>th</sup> March.
- What about changing the time when it is held? – lunch time is most suitable for students but we can discuss more.
- Next council meeting will be on 25<sup>th</sup> March in evening.