

## **Protocol for PhD Board Meeting 2022.05.30**

**Attendees: Irene, Kanwal, Simon, Thomas, Tanvi**

Continuation of discussion from the last board meeting held on 25<sup>th</sup> May.

- **EVENTS:** Sergey will arrange a film club and organize everything for it. Will announce in the next council meeting
- Interdepartmental pub: Victor has called a pub team meeting and will come back to the board in time. Tanvi will also be now responsible for the communication between pub team and the PhD board.
- Discussions with other departments in biology section will be started on common interests for events, courses etc.
- Irene will ask Franzi if she can introduce new MBW PhD students at SciLife lab to the PhD council and invite them to our meetings.
- Irene contacted Victor and Anaswara to discuss how students should address work environment issues in their labs/ with regards to their PhD studies. It should all go through work environment group. A document will be created which will have all the details to help the students. Anaswara and Victor will meet Neus next week to get it started. PhD board will also be involved to help create the document.
- Visa issues and information about migrationsverket can also be put up to help newly admitted students. We will talk to HR and Jessika to take an estimate of how many students it can help to get the things rolling.
- Issues with vacations: PhD students should be reminded about the usually vacations and an easy guide should be prepared for filing other types of leaves.
- Introduction for new students can also be held separately twice a year. We can contact Neus about it. Irene will also contact Erica as the HR person to participate in the Fall council meeting.
- **TOPICS:** Antonio has taken care of the issues with rescheduling TOPICs sessions. Number of papers/ content should also be limited. Student evaluations should also be included. More details about expectations from PhD students and PIs can be clarified.
- Updates about dISPs – info from Antonio. Irene will invite him to the council meeting and ask him about dISPs as well.
- We can also ask the students about courses they will be interested in the next council meetings. This can be done with the bioresearch school. Thomas suggests a course in R and statistics could be interesting for many students.

- Teaching duties' document will be discussed in the coming MBW board meeting. The board only approves the allocation of PIs and not the PhD students as discussed in a board meeting last year. Thomas will talk to Stefan to streamline discussions.
- Help for PhD students in applying for teaching related jobs etc. in different countries. This could help PhD students get an idea about how our current teaching duties can be helpful. We can also ask for specific documentation that follows the format for the job applied.