

PhD Board Meeting 2022.08.10

Prepare meeting with Jessica and Erika, invite Neus.

1. Visa issue for international students
 - Investigate how the situation is dealt with in other departments/universities. Email other PhD boards.
 - Investigate official duties of HR for procedures related to PhD students
 - Detailed account of the visa application and renewal procedure

Meeting with Neus, Jessika and Erica can be planned to discuss possibility of help for visa application and renewal for international students. HR assistance along with a FAQ document for visas can also be prepared. Meeting can be held towards the end of August.

2. Jessica and Erika intervention in next Council meeting

- What do we want them to talk about?
- Employment conditions
- Sick leave, leave of absence, parenting right etc.
- PhD paperwork, evaluations, options, etc.

Discussion about PhD studies and employment conditions incl. work environment issues

3. Meeting with Neus about conflict resolution and protocol

- Invite Safety and Equality officer
- Accountability
- Check-ins with students
- Conflict resolution guide
- Co-supervisors role
- Allocation of student counselor

September some time for meeting with Neus to discuss the above issues

4. New courses for PhD students

- Bioresearch school announcement
- Suggestion box

We can send a survey of general interest courses for biologists to also invite students from other departments.