



Stockholms
universitet

Institutionen för molekylär biovetenskap,
Wenner-Grens institut

Protocol Work Environment and environmental group meeting

Date: Monday the 26th of June 2023

Time: 13.00-14.30

Place: Runnströmsrummet

Present: Neus Visa, Van Le Sabrie, Martin Säflund, Monika Björk, Alexander Malmstedt (secretary), Maria Ekoff, Claudia Arasa Cuartiella

Not present: Kicki Ryman, Munira Akhter, Roger Johansson

Agenda

1. Selection of adjuster

Monika Björck was chosen to adjust the minutes.

2. Approval of the agenda

The agenda was approved.

3. Previous minutes

Van went through the previous minutes, and the following items were commented on:

- *Annual plan for workenvironment:* It was concluded that the website is updated regularly, and that specific attention recently has been given to the lab safety section. The list of evacuation leaders has also been updated recently.
- *CPR courses:* It was held three CPR courses this spring, with a low number of attendances. There will be more courses held in the autumn of 2023.
- *Environment:* We went through the proposed environmental plan for 2023. The department board has approved the plan. The two goals regarding plastics and information about SU environmental work have not been fulfilled, and have therefore been added to the plan for 2024. The third goal regarding limiting the travel was however achieved.
- *Work environment:* We followed up on the meeting and workshops held after SU's employee survey. Van went through the working environment goals. The big goal is that the university should actively work for increasing the PhD student health, both physical and mental in their study situation. Neus asked if

there were any specific goals related to the PhD Students. There is no specific goal for PhD.

- *Lab safety:* Last meeting there was a discussion about the blue plastic containers for hazardous waste, because you can't see if they are full. It is important to file a SAMIR report if there is an incident regarding this issue. It was decided that we should aim to purchase white containers into the future. Available through VWR.

4. Annual plan for work environment

- *Cleaning day:* The cleaning day went fine. Overall, the staff thought it was a successful cleaning day and appreciated the coordination. There was a suggestion that we should buy more cleaning brooms, for the next cleaning day.

5. Environment

The question was made from last meeting, regarding whether MBW should have two environment representatives or not. No decision was made.

6. Work environment

Neus has sent an email about the working environment to the staff. The third part of the survey will be focused on sexual harassment. The survey is created in the same way as the first two parts and organized centrally by the university.

Van brought up that we have less problems at MBW than other institutions. One reason for this could be that our institution has more systematical follow-ups.

7. Fire safety

- We got back the survey from the fire evacuations drill. The overall judgment was that the evacuation drill went well.
- ECF had a different assembly point, and didn't get notified by the security staff that it was clear to go inside. That's a room for improvement. The security has been notified about different assembly points to prevent this in the future.
- It was also a problem regarding staff from central SU, that parked the car in front of the emergency exit. People have experienced for a longer time now, that it is a problem with cars parking outside the emergency exit.

8. Gender equality and equality

Nothing to report.

9. SAMIR reports

There has been one SAMIR-report from Barragan group, there was a spill of chemicals that has been reported.

10. Information from the lab safety network at SU

- In a meeting from last week. They had central representatives from SU that informed about how SU is working with the environment. Some key points were made, and the flying and travelling had gone down during the pandemic. Magnus Breitholtz was talking about how we worked with decreasing the travel and the next steps is to utilize the space better and the things we buy. Lena Söderlund had some suggestion that we could cooperate between the departments. One suggestion was to create lists and invent what we had to reduce unnecessary buys.
- We are changing all the fans and trying to decrease the use of electric. Goals have been set for 2024.
- A SAMIR report was done with the electricity outlets where there was high voltage electricity accident that also led to a water leak. Akedemiska hus is replacing similar electricity outlet. The subcontractor is informed and must double check the voltage on electricity outlets before installing new ones.
- We are not the only ones who struggles with the cleaning personell. They have created a computer program where you can specify where the cleaning personell can enter and not enter. The program will make signs that says where the cleaning personell should clean and not clean. A suggestion was made that there should be a course were the cleaners get introduced to what and where they should clean in the labs.
- We were informed that the SU store should have summer office hours. They recommended to buy a bit more than usual.

11. Safety representative reports

In the evacuation day there was only one evacuation vest in the F5 corridor. Roger should be able to fix one more.

12. The meeting was closed.

Written by

Adjusted by

Alexander Malmstedt

Monika Björk