



## Department of Molecular Biosciences, The Wenner-Gren Institute

**Agenda for PhD Board meeting – scheduled 2023-02-09, 17:00-18:00, F504 and on zoom**

Participants: Tatjana Lömker, Simon Prokisch, Isabella Badolati, Sergei Pirogov, Vaishnovi Sekar (zoom), Clàudia Arasa (secretary)

- 1. Discussion about the meeting with Neus on February 8<sup>th</sup> @17:08h**
  - Meet once to update PhD guide. Have an addendum with the ISP information and updated links – create a google drive to make the changes before we meet
  - Press for organizing a new course, in statistics/bioinformatics? Contact Sara Rydberg. Mail all PhD students whether they are missing any course they would like to take – to get an estimate of interest. Include other departments when developing them?
  - Update the webpage with the names of the PhD board (in the internal webpage <https://www.su.se/department-of-molecular-biosciences-the-wenner-gren-institute/about-the-department/internal/phd-studies-at-mbw-1.572029?open-collapse-boxes=ccbd-phdcouncilandphdcouncilboard,ccbd-applicationforphdstudies,ccbd-generalsyllabus#phdstudiesatmbw>). Also include equality officer and other roles.
- 2. Plans for 2023 @17:40h**
  - Organize an event for the autumn semester – ‘back to school’? Social event rather than scientific
- 3. MOSS @17:47h**
  - It’s the board’s responsibility to ask the presenters their titles 2 weeks before they present, so a reminder can be sent 1 week before presenting. Also, the person who sends the mail will introduce the title and name of the person on the day of the seminar. Also mention 25min to present – 5 min for question, and mediate the session. Clàudia will take the 23<sup>rd</sup> of February.
- 4. Presentation at “Introduction to research studies in biology” @17:46h**
  - Simon and Sergei will go to the course and introduce the board and their roles on Monday the 13th of February at 15:45h.
- 5. Applying for “Verksamhetsbidrag” @17:53h**
  - We agree to apply to the verksamhetsbidrag
- 6. Other matters**
  - Suggestion for PhD council meetings in March and May

Simon Prokisch, Chair  
Secretary

Clàudia Arasa Cuartiella,