

Protocol Work Environment and Environmental Group

Date: Monday the 4th March 2024

Tid: Kl. 13.00– 14.30

Plats: MBW Runnströmsrummet

Present: Neus Visa, Maria Ekoff, Monika Björk, Martin Säflund, Munira Akhter, Roger Johansson, Lilly Levin, Van Le Sabrie, Kicki Ryman

Absent: Max Louski

Agenda:

1. Selection of adjuster

Kicki Ryman was elected as the adjuster.

2. Approval of the agenda

The agenda was approved.

3. Previous minutes

Van went through the previous minutes.

In relation to the last SAMIR report at SciLifeLab, Neus has contacted Per Ljungdahl who will do the follow-up.

4. Annual plan for work environment

Management's review of the environment (Ledingens genomgång miljö)

Monika and Neus have had two meetings, and the *Management review of the environment* is almost complete. We are waiting to receive the data for CO2 emissions. Once we have the full data, the review will be submitted.

Chemical management (Kemikaliehantering)

The chemical inventory in Klara chemical register is done.

Follow up MBW's Risk Assessments (Uppföljning riskbedömningar)

The risk assessment will be followed up in Klara. The follow-ups depend on the date set by the responsible person for the chemical. There is a need for individuals to follow up on their risk assessments and update them in Klara. Maria will address this topic in GLK this week.

IA – Report on your mobilephone

Van informed us that there is now an easier way to report in the system. There is an app available for download on your mobile phone, allowing you to report directly. Van gave a

brief presentation on how to report in IA. Neus raised a potential issue with the system: the prefect receives all the reports in IA. This could pose a problem if someone wishes to keep their report private from the prefect. Maria also had a question regarding how reports will be received. There are different roles in IA that will receive the reports, but since we haven't received any reports yet, we're not entirely sure how the system operates. We'll have to learn as we go.

5. Environment

Nothing to report.

6. Work Environment

In relation to the recent presentation of the of the employee survey for MBW and the university routines regarding harassment, sexual harassment and victimization, Neus will follow up with sending a reminder to the group leader on how they can follow up the results and discuss these topics internally.

7. Fire safety

There will be a fire evacuation drill in the spring. The date has not yet been decided. A suggestion was made for June 11, 2024. We aim to avoid scheduling conflicts with both the fire alarm drills conducted by Akademiska hus and the student terms.

Maria Informed that SU will have a fire safety meeting the 21 Mars, where the topic of fire evacuation will be discussed.

8. Gender equity and equality

Nothing to report.

9. IA Reports

Nothing to report.

10. Information from the lab safety network at SU

At the last Lab Safety Network meeting, they discussed chemicals, but nothing new was brought up. There was information provided about IA and Avonova.

Additionally, the list called "Hazardous goods" will be revised. Discrepancy exists.

11. Safety representative reports

Nothing to report.

12. Other

Nothing to report.

13. Meeting closing.

Written by

Alexander Malmstedt

Approved by

Kicki Ryman

