



Stockholms  
universitet

Institutionen för molekylär biovetenskap,  
Wenner-Grens institut

## **Protocol to Work Environment and environmental group meeting**

**Date:** Monday the 27th May 2024

**Tid:** Kl. 13:00– 15:00

**Plats:** MBW Runnströmsrummet

**Present:** Neus Visa, Kicki Ryman, Martin Säflund, Munira Akhter, Roger Johansson, Lilly Levin, Van Le Sabrie, Alexander Malmstedt

**Not present:** Max Louski, Maria Ekoff, Monika Björk

### **Agenda:**

#### **1. Selection of adjuster**

- Kicki Ryman was chosen to adjust the minutes.

#### **2. Approval of the agenda**

- The agenda was approved.

#### **3. Previous minutes**

The following items were commented on:

- Ledningens genomgång is done and will be presented during the next meeting.

#### **4. Annual plan for work environment**

*Updating MBW: s website*

- Updates are done regularly when outdated.

*First aid training*

- First aid training can't be done this month, Jan is on vacation and will be back in July. It will be done in the autumn. There is list of staff that could be relevant in the training. In the yearly wheel, we will have one in the spring and one the autumn.

#### **5. Environment**

- There was a suggestion to increase cooling in the Labs and offices. It gets warm in the summer. Van, will check if there is any limit for how warm it can get. One suggestion is to install cooling in the ventilation.



## **6. Work environment**

- Munira has sent an email to the PI:s about the safety inspection round.
- We have now found out how to close IA reports.

## **7. Fire safety**

- Fire evacuations drill 11<sup>th</sup> of June.

## **8. Gender equality and equality**

- Nothing to report.

## **9. IA Reports**

- Nothing to report.

## **10. Information from the lab safety network at SU**

- They had a meeting last week and the following information was brought up.
- The conference focused on safety procedures, and Petra Björk reported on the study visit to the newly built Natrium and their safety procedures.
- Thomas Markdalen will update the procedures regarding fire protection work and for the person responsible for flammable goods.
- For handling certain hazardous substances, a permit from the Public Health Agency of Sweden is required. The lab safety coordinator should contact Mikael Corell if a permit is needed.
- Petra inquired about commercial test strips for peroxide formation in chemicals. Test strips are available in the SU store. They can be picked up there (individual strips are free).
- Roger and Kicki are going on a course about Gas handling.
- Petra Björk and Maria Ekoff was on a conference in Gothenburg.

## **11. Safety representative reports**

- Nothing to report.

## **12. Other**

- We will move the next meeting from 24<sup>th</sup> of June to 17<sup>th</sup> of June.
- Neus has received an email with an evaluation of the employee survey. The questions are discussed during the meeting.
- How has the employee survey been perceived by the faculty's managers: Neus has spoken with managers and they have noted that some questions are somewhat unfamiliar, and even definitions can be difficult to apply to the departments. At the same time, there are advantages to conducting large surveys as we can identify patterns or red flags. It can also open up discussions on various issues that might not otherwise be raised. One advantage would have been to include more open-ended questions, which are not viewed centrally but can be read by the department. There were also discussions about whether it is possible to split the survey into different work-related questions, as there can be significant differences between, for example, those working in labs and those working in offices.

- How has the employee survey been perceived by the faculty's managers? Good as a tool for an overall mapping of the situation. Something that could be expanded is to have several specific questions for departments, for example, lab-related questions for our department.
- What are the advantages of using the employee survey as a method?  
Advantages: capturing large patterns or things that stand out. Good for feedback.
- What are the disadvantages of using the employee survey as a method? Low response rate in some categories. Work to engage employees so that the response rate increases. One suggestion is to follow up with survey investigations so that results can be compared over time. A possible suggestion is every other year.
- Are there any work environment issues that are particularly important? Work environment issues related to the lab work.

**The meeting was closed.**

Written by

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Approved by:

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